



BRATTON PARISH COUNCIL

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To: All Members of Bratton Parish Council

You are hereby summoned to attend a meeting of the Parish Council to be held on **Tuesday 9th September 2025** commencing at 7.15 pm in the Jubilee Hall for the transaction of the business shown on the agenda below.

Nicola J Duke - Parish Clerk

2nd September 2025

Open Forum

The Chair of the Parish Council will invite members of the public to present their questions, comments and petitions submitted under the Council's Public Participation Procedure at the start of the meeting. *Please note that the Clerk will record the names of those wishing to address the Council together with the subject matter prior to the start of the meeting and each speaker will be permitted 3 minutes in which to address members.*

Village updates:

- Wiltshire Council and Westbury Area Board – Cllr Mike Phillips has sent apologies for absence.
- Police Report – PCSO Alice Moore

	AGENDA ITEM
2025/38	Apologies for Absence and to consider the reasons given Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given. LGA 1972 s85(1).
2025/39	Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members. b) To receive any dispensation requests received by the Parish Clerk and not previously considered.
2025/40	Minutes of Council Meetings To confirm and sign as a correct record the minutes of Council Meetings held on 9th July 2025 and 20th August 2025 (copies attached).

2025/41	<p>Co-option of Parish Councillors</p> <p>To consider the co-option of parish councillors to fill the 2 vacancies following the Ordinary Election of May 2025 (copy of Co-option Procedure previously circulated) and to consider any expressions of interest received.</p>
2025/42	<p>Committee and Council representative reports</p> <p>To receive the reports on the following:</p> <ul style="list-style-type: none"> a) Bratton Recreation Ground Committee – Mr Mike Manson. b) LHFIG and Highways matters – Chair (report previously circulated – 5th August). Decision required on proposal to join Westbury-LHFIG wide scheme for provision of yellow-line parking restrictions. Costs shared between Councils taking part, with proposed BPC maximum allocation of £759 from BPC LHFIG EMR of £1,250. Proposed BPC initiatives for consideration as listed: <ul style="list-style-type: none"> I. Entrance to Lower Road from B3098 II. To replace current white H-bar opposite Bury Lane, and extent 5m up Court Lane. III. To replace current white H-bar in front of cottage adjacent to Bury Lane on Court Lane. IV. Restricted parking outside Jubilee Hall between bus-stop and road crossing – e.g. for Disabled/deliveries only. V. Replacement of the white H-bars on Stradbroke with yellow lines. c) Website Working Group – Chair, including report on meeting held 3rd September 2025 and adoption of the revised Terms of Reference (attached). d) Emergency Planning Working Group – to receive and consider a briefing paper from Cllr Waller and agree way forward (report attached) and to appoint Cllr Waller as the lead member for this area of Council work. e) Village Green Committee – Cllr Elliott (report attached). f) Tidy Bratton Group – Mrs A Tarling. g) Footpaths and Rights of Way – to appoint Cllr Waller as lead member for this area of Council work and receive and consider reports as attached.
2025/43	<p>Parish Council Projects Updates and Reports</p> <p>To receive and note updates on the below listed projects:</p> <ul style="list-style-type: none"> a) Christmas Lights Switch on Event – to continue planning for the Christmas event (July minutes refer). b) Bratton Week 2025 – to receive and consider a Briefing Paper from Cllr Waller (report attached). c) Reeves Community Orchard project – to receive an update on the planned work at the Orchard (August minutes refer). d) Winter Preparations – to note information received from Wiltshire Council and agree response (attached).
2025/44	<p>Planning applications and appeals</p> <p>PL/2025/06536 - Jasmine House, 12B The Butts, Bratton, Westbury, BA13 4SW - Proposed Single Storey Side Extension.</p> <p>PL/2024/07006 - Land at Penn Farm, Capps Lane, Heywood, Westbury, BA13 4NF - APP/Y3940/W/24/3354365 – to receive and note the Appeal Decision (attached) and receive any available update from Cllr Phillips.</p>

	To receive and consider planning applications received after the issue of the agenda <i>(where the response time falls outside of the meeting schedule and an extension cannot be obtained)</i> .
2025/45	Neighbourhood Plan for Bratton To receive any reports or information following the ‘making’ of the NDP for Bratton and agree follow-up – Chair to report.
2025/46	Financial Reports (reports attached) <ul style="list-style-type: none"> a) To receive a schedule of payments and receipts to 31st August 2025. b) To receive the bank reconciliation statements as at 31st August 2025. c) To receive the Budget Report as at 31st August 2025. d) To receive the list of Council Reserves as at 31st August 2025. e) To approve payments due for August and September 2025 (September to follow). f) To receive and note the External Audit Report year ending 31.03.2025 g) To receive an update on the approved draw down of s106 funds in support of the installation of the youth shelter – Clerk to report. h) To receive and note confirmation of CIL funds due to the Parish Council in relation to the development at site 321.
2025/47	Correspondence None at time of issue.
2025/48	Bratton Parish News To agree any items for inclusion in the next edition of the BPN (to include planning information).
2025/49	Parish Council Calendar To receive and note the calendar of parish council meetings and events (attached).
2025/50	Date of next meetings Tuesday 11 th November 2025 – Jubilee Hall.