



BRATTON PARISH COUNCIL

Chair Keith Rayward, 2 Flowers Mead, Bratton, Wiltshire, BA13 4SR

Email: parish.chair@brattonparishcouncil.gov.uk

Clerk Nicola Duke, 81 Studland Park, Westbury, Wiltshire, BA13 3HN 01373 864127

Email: parish.clerk@brattonparishcouncil.gov.uk

To: All Members of the Village Green Committee

You are hereby summoned to attend a meeting of the Village Green Committee to be held on **Friday 3rd May 2024** commencing at 10.00 am in the Oratory Room, Bratton Church Institute, Bratton for the transaction of the business shown on the agenda below.

Nicola J Duke - Parish Clerk – 29th April 2024

Open Forum to hear from members of the public

Please note that matters raised under Open Forum will be subject to a limit of three minutes per speaker and members of the public wishing to speak should notify the clerk by 9.45 am on the morning of the meeting.

	AGENDA ITEM
VGC01	Election of Chair To elect a Chair of the Village Green Committee for the municipal year 2024/2025.
VGC02	Apologies for Absence To receive any apologies for absence.
VGC03	Declarations of Interest a) To receive declarations of interest in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and the Localism Act 2011 in respect of members. b) To receive any dispensation requests received by the Parish Clerk and not previously considered.
VGC04	Appointment of Weekly Inspectors To consider and agree the members and volunteers (if any) to be appointed as weekly play area inspectors.
VGC05	Inspector Training To receive any feedback and agree any actions following the training session provided on 19 th April 2024.
VGC06	Weekly play area checks To discuss and agree the following: a) Method for carrying out play area checks (tick list sheets and filing) b) Rota arrangements

VGC07	<p>Items for repair/replacement</p> <p>To agree items of equipment requiring repair or replacement and set a timeline for the required works.</p>
VGC08	<p>Purchase Approvals</p> <p>To approve the purchase of a swing seat repair kit and consider any further items required for the play area.</p>
VGC09	<p>Installation of a seesaw</p> <p>To consider and agree the arrangements for the installation of a seesaw.</p>
VGC10	<p>Future workings of the Committee</p> <p>To consider the future workings of the Committee, required meeting schedule and any adjustments to the Terms of Reference or standing of the Committee for referral to the Parish Council.</p>
VGC11	<p>Members Reports</p> <p>To receive and member or representative reports.</p>
VGC12	<p>Date of next Committee meeting</p> <p>To agree the date for the next meeting of the Committee.</p>