



BRATTON PARISH COUNCIL

NEIGHBOURHOOD PLAN STEERING GROUP

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Minutes of a meeting to discuss the Neighbourhood Plan for Bratton held on
Tuesday 1st November 2022 at 7.15 pm in the Oratory Room, Bratton Church Institute.

Present: Cllr Eddie Cole (Chair), Sian Morgan, Tanya Hasking, James Linehan, Cllr Jeff Ligo, Cllr Keith Rayward, Cllr Steve Lloyd Cllr Andrea Franklin and Robert Drummond.

In attendance: Nicola Duke (Parish Clerk) and Katie Lea (Place Studio).

	AGENDA ITEM
47	Apologies for Absence Roger Hames. Neil Brawn – it was noted that Mr Brawn had left the group. Bob Pearce.
48	Neighbourhood Plan for Bratton – Overview The Chair reported on the current status of the Plan; drawing attention to the work which had been completed thus far, the Jubilee event for which the responses had been collected and a formal report would now be developed and the evolution of a new parish website, which would be at the disposal of the Steering Group.
49	Detailed Project Plan Katie Lea reported on the Project Plan, sharing a Locality template which would be populated. This would then be kept under review and would give the Steering Group a sense of the timescales for each element of the NP. It was noted that Wiltshire Council was currently asking for updates on timescales for reaching referendums and it was felt that this was likely linked to their planning on the new Local Plan for Wiltshire. Mr Drummond would liaise with Katie Lea to begin populating the project plan template. It was noted that there was uncertainty regarding grant funding for NP's from the end of the current financial year and the SG was therefore encouraged to complete as much work as possible before the 31 st March 2023.
50	Evidence Collection a) Potential housing sites – the SG discussed the Call for Sites and the value of local knowledge on potential sites was noted. KL spoke regarding the process for the

	<p>Call for Sites; confirming that the sites would first be identified as available through the process and then assessed for suitability. The Call for Sites would need to be as widely advertised throughout the parish as possible; those sites already identified by Wiltshire Council as potential development sites would also be included via Wiltshire Council. KL would ascertain if the AECOM assessments could be commenced on these known sites in advance of the completion of the Call for Sites process. It was confirmed that Place Studio would support the Call for Sites and would liaise with the NP Link Officer at Wiltshire Council as well as running the process itself. The group would need to provide information to be included on the associated documentation.</p> <p>b) Growth objectives – it was agreed that it would not be helpful to add any formal growth objectives at this point in the NP process; members noted that the Call for Sites may well inform such objectives once completed.</p>
51	<p>Design and Environment</p> <p>a) Local Views – it was agreed to seek residents’ opinions of local views in information to be sent out prior to the formal Call for Sites exercise. It was also agreed to seek views on which green spaces could be formally designated via the Plan as Local Green Spaces (LGS).</p> <p>b) Conservation Area – it was agreed that it would be important to review the Conservation Area and try to establish why the area was originally designated in 1975. Members discussed the pros and cons of appointing a specialist to carry out a Conservation Area assessment, noting the enhanced impact of a professional study. It was agreed that KL would provide members with a Toolkit for this and for assessing Local Views; the SG would then decide whether to carry out the assessments internally or appoint a consultant to do so.</p>
52	<p>Community Wellbeing</p> <p>a) Enhancing local services – the importance of the local facilities was noted and the Plan would therefore look at ways in which these could be supported and protected. Any gaps in service provision would be identified together with looking at improvements for the physical connections between facilities. The request for a footpath to Fitzroy Farm was noted.</p> <p>b) Green spaces – this had been discussed under agenda item 51a) above and would be included in the leaflet issued to residents (minuted under agenda item 55 below).</p>
53	<p>Economy</p> <p>Local employment policy/appraisal of employment provision –no action required at this stage.</p>
54	<p>Getting Around</p> <p>It was noted that road safety and cycling projects were being considered by the PC; for example, the community governance application to include Fitzroy Farm within the parish so that a footpath could be developed and the plans for a cycleway to link the parish to Westbury train station.</p>

<p>55</p>	<p>Communication and Outreach</p> <p>Tanya Hasking reported that she had received some feedback on the first draft of the Communication Plan and would update this and issue a version 2.</p> <p>It was agreed to issue information to each household in the November issue of Bratton Parish News. This would include information on the following:</p> <ul style="list-style-type: none"> • Introduction; including the positives of Neighbourhood Planning • Update on feedback received at the Jubilee Event • Focus for the next six months (evidence collection) to include: <ul style="list-style-type: none"> ○ Local Views – Sian Morgan ○ Local Green Spaces – James Linehan ○ Conservation Area – Keith Rayward • Plans for the Call for Sites - Jeff Ligo • How to get involved/how to find information <p>The deadline for content was set as Friday 4th November. KL and RD would liaise to create the document.</p>
<p>56</p>	<p>Date of next meeting</p> <p>It was agreed to meet monthly moving forwards. The following dates were set and the Clerk would book rooms accordingly:</p> <p>Thursday 8th December 2022 at 7.00 pm Thursday 5th January 2023 at 7.00 pm Thursday 2nd February 2023 at 7.00 pm Thursday 3rd March 2023 at 7.00 pm</p>

There being no further business the meeting was closed at 9.10 pm.