



BRATTON PARISH COUNCIL

NEIGHBOURHOOD PLAN STEERING GROUP

Clerk Nicola Duke, April Rise, 81 Studland Park, Westbury, Wiltshire, BA13 3HN 01373 864127

Email: nicola.duke@bratton-parish.co.uk

Minutes of a meeting to discuss the Neighbourhood Plan for Bratton held on **Tuesday 28th June 2022** at
7.15 pm in the Jubilee Hall.

Present: Cllr Eddie Cole (Chair) Cllr Jeff Ligo, Cllr Keith Ray ward, Neil Brawn, Robert Drummond, Bob Pearce.

	AGENDA ITEM
40	Election of Vice-Chair Robert Drummond was elected as the Vice-Chair
41	Apologies for Absence Mike Manson, Tanya Haskins, Sian Morgan, Roger Hames, James Linehan and Nicola Duke
42	Minutes The minutes of the meeting held on 26th May 2022 were confirmed.
43	Jubilee Event Robert Drummond circulated a note of the 'Hopes' and 'Fears' collected at the Jubilee Event. He would prepare a short note to summarise these for inclusion in the Engagement Plan. The Group were pleased that the public had engaged whole heartedly and this had helped to raise the profile of the Neighbourhood Plan within the Village.
44	Project Plan The Group considered Cllr Cole's note identifying the Next Stages in the process. The Group agreed the following headings Housing Consultation had identified the need for housing to meet local needs particularly affordable housing and opportunities for downsizing. Cllr Ligo to produce a background report and Place to be asked to assist with identifying and considering sites for small development in the SOW Design and Environment - Cllr Rayward to review the content of the 1975 Conservation Area and provide an up to date assessment.

	<p>Neil Brawn to request via the September BPN individual residents to submit photos of their favourite views of Bratton</p> <p>Community and Well being</p> <p>To consider further consultation events at a later meeting</p> <p>Economy - Further work required</p> <p>Getting Around - Further work required</p>
45	<p>Grant Funding Application</p> <p>To consider the scope of work for a quotation from Place Studio to enable a grant application to be submitted to Locality.</p> <p>Cllr Cole and the Clerk to discuss with Place Studios this approach and to settle a scope of work relating to the 5 headings above. Once agreed to apply for the appropriate grant.</p>
46	<p>Date of next meeting</p> <p>Provisionally 6th September 7:15 Jubilee Hall</p>

Action Register

No	Action	Comment
1	<p>Funding Application (Eddie/Nicola)</p> <ul style="list-style-type: none"> - Scope of work for Place Studio - Quotation from Place Studio - Funding Application 	Steps to be included in SOW agreed at NPSG 28/06/22
2	<p>Consultation Statement (Eddie)</p> <ul style="list-style-type: none"> - Construct using Place Studio template 	Ongoing process
3	<p>Engagement (Tanya)</p> <ul style="list-style-type: none"> - Produce engagement plan 	First version completed, needs updating with comments
4	<p>Jubilee Event Report (Robert)</p> <ul style="list-style-type: none"> - Produce a short summary report 	
5	<p>Vision and Objectives (Jeff)</p> <ul style="list-style-type: none"> - Draft the second version of Vision and Objectives and supporting two-page document to go out with the Parish News to set out the vision and seek views. 	
6	<p>Plan Drafting (Jeff)</p> <ul style="list-style-type: none"> - First draft of introductory sections of the plan 	Jeff has produced a first draft of introductory text Policy context still to do

	<ul style="list-style-type: none"> - BHA to provide History section - Overall document structure to be agreed 	
7	<p>Project Plan (Robert)</p> <ul style="list-style-type: none"> - To produce a first draft of a project plan based on locality model 	Steps to be included agreed at NPSG 28/06/22
8	<p>Housing background report (Jeff)</p> <ul style="list-style-type: none"> - To produce a short report on the drivers for including housing allocation in the NP 	
9	<p>Conservation Area review (Keith)</p> <ul style="list-style-type: none"> - To assess the Conservation Area against the 1975 Wiltshire Council report 	
10	<p>Favourite View Photos (Neil)</p> <ul style="list-style-type: none"> - To invite pictures of Bratton favorite views through the Parish News 	
11	<p>Keeping website up to date (Keith)</p> <ul style="list-style-type: none"> - To update the website as required 	
12		