



## BRATTON PARISH COUNCIL

### NEIGHBOURHOOD PLAN STEERING GROUP

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Minutes of a meeting of the Steering Group held on **Tuesday 10 December 2019**  
in the Annexe, The Jubilee Hall, Bratton at 7.15 pm.

**Present:** Cllr Nicky Morris (Chair), Cllr Jeff Ligo, Mr Eddie Cole, Mr Mike Manson and Mr Alan Brooks.

**In attendance:** Nicola Duke (Parish Clerk).

	<b>AGENDA ITEM</b>
NPSG38	<b>Apologies for Absence</b> Mrs Rachel Ridley, Louis Lillywhite, Maz Talbot.
NPSG39	<b>Steering Group meeting – October 2019</b> The minutes of the meeting held on 8 <sup>th</sup> October 2019 (previously circulated) were approved for accuracy and referred to the Parish Council for adoption (proposed Cllr Ligo and seconded Mr Brooks).
NPSG40	<b>WHSAP Further Main Modifications</b> <p>The Chair reported on the request for a meeting with a senior member of the Spatial Planning Team, informing members that no response had been received from Wiltshire Council although the Chair reported that she had not followed up the request. It was noted that no acknowledgement of the NPSG/Council letter had been received either.</p> <p>The Chair reported that she was planning to contact Wiltshire Council to take this forward and obtain clarification on some matters relating to the Local Plan and the NPPF. As her report on the Local Plan had not been finalised she confirmed that she would endeavour to arrange a meeting with appropriate senior WC officers in January 2020.</p> <p>Cllr Ligo commented that his understanding of the WHSAP from a response he had received relating to the settlement boundary was that it was expected – subject to the Inspector’s final report – that site 321 would be included in the final report. The Chair agreed with this understanding. Members considered whether it would be appropriate to inform the village of this or await the official outcome of the Local Plan inspection. Cllr Ligo reported he had been asked to see if he could understand the position in respect of the settlement boundary in respect of the site at the top of Millditch. He had</p>

	<p>received an email from Luke Francis at WC who had reported that the WHSAP was being examined by the Inspector. The next step in the process was for the Council to receive the Inspector's final report, which would influence whether the WHSAP would be adopted as policy. If the report from the Inspector was favourable the adoption would take place in early 2020. He had confirmed that the representations from BPC had been included and considered. It was noted that the Inspector was likely to confirm the settlement boundary in his report.</p> <p>Mr Cole reported his understanding that the Inspector had said he was only commenting on certain individual sites in his report. The Chair confirmed that site 321 would be included as a strategic site. Following discussion, it was agreed to wait until the concrete answer on the site from the Inspector had been received before informing the village. The Chair reported that WC had indicated that the adoption date for the Local Plan could be as late as spring given it needed to go through WC Cabinet.</p> <p>There would therefore be no further communication with the village until the final report was received by WC. It was felt that an explanation of the current position could be included in the Parish News, although it was noted the next edition was not due until February.</p>
NPSG41	<p><b>Wiltshire Council – Local Plan</b></p> <p>The Chair reported that she had been working on preparing a report on the status of the Local Plan and the WHSAP. Due to the complexity of the processes and the various delays at WC this report was not yet completed. The Chair would send the completed report as soon as possible for members to consider in readiness for the next meeting.</p> <p>It was agreed that the key point would be to establish what WC's policies would be relating to the allocation of housing in villages and rural areas. Confirmation on this policy was required in order that the NPSG could take this into account when developing the NP.</p>
NPSG42	<p><b>Neighbourhood Plan Questionnaire</b></p> <p>An overview of the results from the NP Questionnaire was tabled and a copy is appended to the minutes. Mr Cole reported that he would circulate the updated data file in support of the results report. He asked that members review the adult comments sections and let him know if there was anything else they thought should be included in the presentation material/report. It was confirmed that 300 completed questionnaires had been returned.</p> <p>The tabled report was reviewed and discussed.</p> <p>Members then discussed the next steps. It was agreed that a public meeting would be required to give feedback on the questionnaire responses, outline some resulting policy headings and seek opinion on those. It was noted that the timescale relating to the Local Plan and the WHSAP would affect the timing of this event, as the decisions made</p>

	<p>by WC would need to be reflected – or, at least not contradicted – in the NP policies. It was therefore agreed to defer a decision on the next steps to the February meeting. The public meeting should include the key issues and a report on which issues could be included in the NP and which issues would need to be dealt with via another mechanism.</p> <p>The meeting recorded its thanks to Mr Eddie Cole for his work and presentation on the analysis of the questionnaires.</p>
NPSG43	<p><b>Date of next meeting</b>  Tuesday 11<sup>th</sup> February 2020 at 7.15 pm in the Annexe, Jubilee Hall.</p>

There being no further business the meeting was closed at 8.55 pm.